**NOTES ON PROJECT DELIVERY SCHEDULE**

* Please submit a Project Delivery Schedule that has been tailored to suit the specifics of your proposed project
* The Project Delivery Schedule should outline all the tasks required to complete the project and the expected timing for each task
* The intent of the Project Delivery Schedule is to demonstrate awareness of all the key tasks required to deliver the project, and demonstrate that the proposed project timeline is realistic and achievable
* You may submit a Gantt chart in addition to this Project Delivery Schedule

**EXAMPLE ONLY:**

| **Task** | **Start Date** | **End Date** |
| --- | --- | --- |
| **Renewable Energy Technology Centre Development Project** | | |
| Project Commencement | 1 May 2020 |  |
| Budget Announcement | 1 May 2020 | 7 May 2020 |
| Tender Documentation Development | 7 May 2020 | 30 June 2020 |
| Tendering for Architectural Services |  |  |
| Task 1 | 1 July 2020 | 7 July 2020 |
| Task 2 | 8 July 2020 | 31 July 2020 |
| Tender Evaluation | 1 Aug 2020 | 30 Sept 2020 |
| Architectural Services Awarded | 1 Oct 2020 | 31 Oct 2020 |
| Concept Development | 1 Nov 2020 | 31 Jan 2021 |
| Detail Development and Documentation |  |  |
| Task 1 | 1 Feb 2021 | 15 April 2021 |
| Task 2 | 16 April 2021 | 30 April 2021 |
| Tendering for Construction Services | 1 May 2021 | 31 July 2021 |
| Construction Services Awarded | 1 Aug 2021 | 31 Aug 2021 |
| 10 month Construction & Demolition | 1 Sep 2021 | 30 June 2022 |
| Project Completion | 1 July 2022 |  |

**Project Delivery Schedule template**

| **Task** | **Start Date** | **End Date** |
| --- | --- | --- |
| **Project Name:** | | |
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